The layout and appearance of your scale’s user interface can differ from this depiction.

User Manual
after SW Version 1.13

APPLICATIONS
Counter Service
Prepackaging 1
Cash Register
Inventory

© Mettler-Toledo (Albstadt) GmbH
ME-220189288  Printed in Germany 1109/2.11
Declaration of conformity

We, Mettler-Toledo (Albstadt) GmbH
Unter dem Malesfelsen 34
D-72458 Albstadt

declare under our sole responsibility that the product

Retail Scale
Model UC3-CT/HT/CDDT/SPCT/RTT

starting from serial number 2875420

to which this declaration relates, is in conformity with the following standards and directives:

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Albstadt, February 2009

Roland Schmale, Quality Manager

Christoph Dermond, General Manager

Mettler-Toledo (Albstadt) GmbH
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Calibration notice

Important notice
for calibrated scales in EU countries

Scales calibrated at the factory display this sign on their packaging label.

Scales with a green M sticker on their calibration plate are ready for use.

Scales to be verified in two stages display this sign on their packaging label.

These scales have already been subject to the first calibration step (Declaration of conformity according to EN 45501-8.2) and must be calibrated at the site of use. The calibration must be performed by a certified METTLER TOLEDO service organisation.

Please contact METTLER TOLEDO customer service for more information.

Retail scales used to aid direct selling to the public must be legally verified before use.

Please adhere to the weights and measures regulations of your country.
Switching the scale on-/off

The scale is switched on and off using a power button instead of a traditional mains power switch. Hence,

- **Switching off** (shutting down the operating system) takes place after a time delay.

- **Switching on** (booting up the operating system) takes place normally.

⚠️

- Before working on the scale, **unplug it from the mains** each time to ensure it is free of any electrical current.

Safety precautions

Do not operate the scale in environments containing explosive mixtures of gases, vapours or powders!

Any electrical device that does not include a specific ignition protection category for a potentially explosive area presents a substantial safety risk in that area!

To prevent accidents, the scale should only be opened by trained customer service personnel!

⚠️

**WARNING! IMPROPER EXCHANGE OF THE BATTERY CAN CAUSE AN EXPLOSION. DISPOSE OF BATTERIES ACCORDING TO THEIR INSTRUCTIONS.**
Installation

Your scale will usually be part of a networked system. It will be installed, levelled and put into operation either by METTLER TOLEDO or by one of our authorised dealers. During the installation, you will receive comprehensive training and all of the associated documentation. Only connect your scale to a mains power outlet using the supplied power cable.

To check the levelling of your scale, use the spirit level built into its rear side. Use the adjustable feet to position the scale so that the bubble is in the centre of the spirit level. Check the spirit level at regular intervals to ensure correct levelling. After changing the location of your scale, recheck its levelling and adjust if necessary.

Automatic zeroing

and zeroing the scale

The scale has an automatic zeroing feature, which means it automatically compensates for small variations in weight (e.g. due to fatty residues on the weighing platter). Automatic zeroing is not active if a packaging weight has been tared. After the removal of dirt or residue, with the scale switched on, the display can either

• show a negative value,
• or show the segments " _ _ _ _ "

Remedy:

• Press the code key followed by the clear key.
• Press the zeroing key.

If the error message occurs again:

• Switch the scale off and then back on again (switch-on zeroing)
Information on thermal paper and thermal labels

The printer used in UC retail scales is a thermal one. Only use thermal paper, thermal label paper or linerless paper in this printer. METTLER TOLEDO has tested these paper types (e.g. L1-21, L1-31 for receipt printers; P3-20, P3-011 for label printers and P5-23, P5-24 for linerless printers) over a long term before deciding to use them. The paper is also approved for use in UC scales by the respective weights and measures authority.

Using paper other than that mentioned above could reduce the print quality and the service life of the printhead. In such cases, we accept no guarantee for the thermal printer.
Using, maintaining and cleaning the touchscreen

The touchscreen requires minimum maintenance. For regular cleaning of the touchscreen, we recommend using a soft cloth with a little screen cleaner, or a glasses cleaning cloth, or a damp cloth with a glass cleaning agent applied to it.

Strong pressure, scratching the surface or operating with hard, sharp or pointed objects can cause damage which can render the touchscreen defective.

Ensure the scale is switched off before cleaning it, in order to avoid accidental misuse.

Note:
Always first apply the cleaning agent to the cloth before cleaning the touchscreen.
Do not use organic acid or alkaline solutions for cleaning!
**Maintaining the counter scale**

⚠️ Always unplug the scale from the mains before working on it.

**Cleaning**

- Switch off the scale and unplug it from the mains.
- Clean the scale with a slightly damp (not wet) cloth.
- Plug the scale back into the mains and switch it on.

⚠️ Only clean the scale with a commercially available cleaning agent.

**Cleaning the printhead**

- Switch off the scale and unplug it from the mains.
- Open the printer door.
- **Receipt printer:** Press the release lever **backwards**. The printhead folds out forwards.
- **Label printer:** Press the release lever **downwards**. The printhead folds out upwards.
- Remove the clap from the cleaning pen.
- Clean the front of the printhead with the moist tip of the pen.
- **Receipt printer:** Press the printhead **upwards** until it locks in place again.
- **Label printer:** Press the printhead **downwards** until it locks in place again.
- Replace the cap on the cleaning pen.
- Plug the scale back into the mains and switch it on.

⚠️ Only use the enclosed cleaning pen to clean the printhead.

Attempting to clean the printhead with other objects will damage it.
Inserting the receipt roll

- Remove the empty sleeve from the used roll.
- Press the release lever **backwards**. The printhead folds out forwards.
- Insert the new receipt roll according to the adjacent diagram.
- The paper start is on the left side.
- Pull the thermal paper forwards until it becomes taut.
- Press the printhead **upwards** until it locks in place again.
- Tear off the excess paper.

Inserting the label roll

- Remove the empty sleeve from the used roll.
- Press the release lever **downwards**. The printhead folds out upwards.
- Pull out the green take up spindle and remove the liner paper.
- Insert the new receipt roll according to the adjacent diagram.
- The paper start is on the left side.
- Insert the liner paper into the takeup spindle and push the spindle back in place.
- Press the printhead **downwards** until it locks in place again.
- Press the paper feed key 🎨.
Maintaining the counter scale with linerless printer

⚠️ Always unplug the scale from the mains before working on it.

Cleaning the printhead

- Switch off the scale and unplug it from the mains.
- Open the printer door.
- Press the release lever downwards. The printhead folds out upwards.
- Remove the cap from the cleaning pen.
- Clean the front of the printhead with the moist tip of the pen.
- Press the printhead downwards until it locks in place again.
- Replace the cap on the cleaning pen.
- Plug the scale back into the mains and switch it back on.

⚠️ Only use the enclosed cleaning pen to clean the printhead.

Attempting to clean the printhead with other objects will damage it.
Inserting the linerless paper roll

- Remove the empty sleeve from the used roll.
- Press the release lever **downwards**.
  The printhead folds out upwards.
- Insert the new linerless roll according to the adjacent diagram.
- The paper start is on the left side.
- Press the printhead **downwards** until it locks in place again.
- Press the paper feed key.

![Image of linerless paper roll insertion process]
Maintaining the compact scale

Always unplug the scale from the mains before working on it.

Cleaning

- Switch off the scale and unplug it from the mains.
- Clean the scale with a slightly damp (not wet) cloth.
- Plug the scale back into the mains and switch it on.

Only clean the scale with a commercially available cleaning agent.

Cleaning the printhead

- Switch off the scale and unplug it from the mains.
- Open the printer door.
- Pull the green handle out as far as possible and remove the printer from its housing.
- Press the release lever downwards. The printhead folds out upwards.
- Remove the cap from the cleaning pen.
- Clean the front of the printhead with the moist tip of the pen.
- Press the printhead downwards until it locks in place again.
- Using the green handle, slide the printer back into its housing.
- Close the printer door.
- Replace the cap on the cleaning pen.
- Plug the scale back into the mains and switch it back on.

Only use the enclosed cleaning pen to clean the printhead.

Attempting to clean the printhead with other objects will damage it.
Inserting the receipt roll

- Open the door.
- Pull the green handle out as far as possible and remove the printer from its housing.
- Remove the empty sleeve from the used roll.
- Press the release lever **downwards**. The printhead folds out upwards.
- Insert the new receipt roll according to the below diagram.
- The paper start is on the left side.
- Pull the thermal paper forwards until it becomes taut.
- Press the printhead **downwards** until it locks in place again.
- Using the green handle, slide the printer back into its housing.
- Tear off the excess paper.
- Close the printer door.
Maintaining the counter scale with linerless printer

Always unplug the scale from the mains before working on it

Cleaning the printhead

- Switch off the scale and unplug it from the mains.
- Open the printer door.
- Pull the green handle out as far as possible and remove the printer from its housing.
- Press the release lever downwards. The printhead folds out upwards.
- Remove the cap from the cleaning pen.
- Clean the front of the printhead with the moist tip of the pen.
- Press the printhead downwards until it locks in place again.
- Using the green handle, slide the printer back into its housing.
- Close the printer door.
- Replace the cap on the cleaning pen.
- Plug the scale back into the mains and switch it back on.

Only use the enclosed cleaning pen to clean the printhead.

Attempting to clean the printhead with other objects will damage it.
Inserting the linerless paper roll

- Switch off the scale and unplug it from the mains.
- Open the printer door.
- Pull the green handle out as far as possible and remove the printer from its housing.
- Remove the empty sleeve from the used roll.
- Press the release lever **downwards**.
  The printhead folds out upwards.
- Insert the new linerless roll according to the below diagram.
- The paper start is on the left side.
- Pull the thermal paper forwards until it becomes taut.
- Press the printhead **downwards** until it locks in place again.
- Using the green handle, slide the printer back into its housing.
- Tear off the excess paper.
- Close the printer door.
Exchanging the interchangeable roller in the linerless printer

Exchanging the interchangeable roller

- Open the printer door.
- Release the printhead by pivoting it upwards.

- Remove the linerless paper from the roller.
• Grip the middle of the linerless roller and move it outwards while pressing the spring downwards to release the roller.

• Slide the roller outwards and move it away over the bracket opening.
• Centre the inside of the new linerless roller with the studs on the drive assembly and insert it into the bracket opening.

• The spring is automatically pressed downwards.
• Press the roller inwards and simultaneously rotate it until the spring locks in place. It should now no longer be possible to slide the roller outwards.
Counter Service mode

The user interface of all UC3 touchscreen scales can be customised by Mettler-Toledo to meet specific customer requirements. This is why the layout and appearance of your scale's user interface can differ from this depiction.
**Function keys**

- **Paper feed**
- **Price and constant tare key**
- **Manual tare input key**
- **Receipt reprinting**
- **Inventory key**
- **Receipt void key**
- **Tare key**
- **Manual tare input key**
- **Change key**
- **Inventory key**
- **Receipt reprinting**
- **Department key**

- **Manual entry key**
- **Zeroing key**
- **Second price key**
- **Arrow up key**
- **Arrow down key**
Extended function keys

Searching for articles

Fleisch / Wurst - D1
department: Fleisch / Wurst - D1
PLU: 1

Bierschinken
Brust
Brustkern

Searching begins as soon as the first letters of the article name are entered. The articles found are listed alphabetically in their own dedicated keys that are simply selected by pressing them.
Displays

Operator side

Customer side

1. Net weight  
2. Tare  
3. Unit price  
4. Amount  
5. PLU text  
6. Article group  
7. Department  
8. Date/Time  
9. PLU number  
10. Network status (icons)  
11. Advice symbol  
12. Net display
**Icon description**

- Floating Clerk is not configured
- Operators are logged on locally
  (Icon shows no network connection)
- Floating Clerk can be configured in Menu 812.

- Floating Clerk is configured / Floating Clerk Group 1
- Floating Clerk server is active (right icon)
- Floating Clerk is active (icons show network connection)

- Floating Clerk is configured / Floating Clerk Group 1
- Floating Clerk server is down (cross through right icon)
- Floating Clerk is down and scale changes to local operation when the next article is booked for purchase.

- Floating Clerk is configured / Floating Clerk Group 1
- Floating Clerk server is down (cross through right icon)
- Floating Clerk is down -> local operation is active
  (Icons show no network connection)
- Operators must be logged on locally

- Floating Clerk is configured / Floating Clerk Group 1
- Floating Clerk server is active (right icon)
- Floating Clerk is not active -> local operation is active
  (Icons show no network connection)
- Operators are still currently logged on locally
- To reactivate Floating Clerk, restart the application (press the key twice)

- Indicates an error
- For details, press the key

**E.g.**

**Warning:**
Floating Clerk server not available.
Temporarily logged on to local server.

- Transferring data
- To TAF server
- To Floating Clerk server
General

Displaying the next possible keys to press

- The Info key can be pressed at any time.
- Use the Info key to display the next logical steps available to the operator.
- Press the Function key

Printing code functions and program versions

- Information on the application and the software
- Press the Code key
- Press the Star key
- After printing, the scale returns to Selling mode

Displaying the assigned operator memory

- Information on the assigned operator memory
- Press the Code key
- Press the Info key
- Press the Code key
- The assigned operator memory is displayed
- To return to Selling mode
Setting the display contrast

- Set the display’s contrast according to your ambient lighting.
  - Press the Code key

- Press the Plus or Minus key
- Press the Plus or Minus key
- Press the Plus or Minus key
- Press the Plus or Minus key
- Press the Star key

To save settings and return to Selling mode.

Receipt preview

- Displays the articles currently booked by an operator.
  Configure in Mode 812, tab Data 2.
Changing the priority department

Allows you to use PLUs from another department.

- Press the Code key

- Scroll down to * Priority department

- Press the Star key

E.g. 8

- Enter the number of the new department

- Press the Star key

Setting the priority price

Use the 2nd price of all PLUs.

- Press the Code key

- Press the 2nd price key

Switch back to PLU Price 1 with the same key sequence

Quick Serve

Allows you to book articles without pressing your operator key.

- Press the code key

- Press a PLU preset

- Select an operator key

Use the same key sequence to switch back to regular selling.
### Switching to another application (mode)

- Press the Mode key
- Use the arrow keys to select a mode.
- Press the Star key to confirm selection.

### Set date and time

- Press the Mode key
- Use the arrow keys to select Logon.
- Press the Star key to confirm selection.

Enter the number and confirm entry.

- Enter the number
- Press the Star key to confirm entry.
- Move to next field with the ↑ or ↓ key.

Press the Star key to confirm entry.
Counter Service

with weighed and non-weighed PLUs

Weighed and non-weighed PLUs
with PLU number

- Place items to be weighed on the scale platter
- Enter PLU number
- Book items for purchase using your operator key
- Book more items if required

Weighed and non-weighed PLUs
with PLU presets

- Place items to be weighed on the scale platter
- Press PLU preset
- Book items for purchase using your operator key
- Book more items if required

PLU must be configured for unit price modification (in the Data Maintenance menu)

Weighed PLUs with manual unit price entry (configurable)

- Place items to be weighed on the scale platter
- Enter PLU number
- Press PLU preset
- Signify new unit price entry
- Enter new unit price
- Book items for purchase using your operator key
- Book more items if required

Function key must be configured and active.

PLU must be configured for unit price modification (in the Data Maintenance menu)

* only for weighed PLUs
* only for weighed PLUs
* PLU presets must be configured

- COUNTER SERVICE

Schweine-fleisch

- COUNTER SERVICE
Weighed PLUs with manual weight entry
(Wholesale)

• Enter PLU number
• Press PLU preset
• Signify manual weight entry
  ♦ If special function key is configured
• Enter new weight
• Book items for purchase using your operator key
• Book more items if required

Weighed and non-weighed PLUs from another department

• Place items to be weighed on scale platter
  ♦ Only for weighed PLUs
• Press Department key
  ♦ If special function key is configured
• Enter PLU number
• Press PLU preset
• Press Department key
  ♦ If special function key is configured
• Enter new department number
• Book items for purchase using your operator key
• Book more items if required
Weighed and non-weighed PLUs with product tips

- Place items to be weighed on the scale platter
- Enter PLU number
- Press PLU preset
- PLU product tip is displayed
- Book items for purchase using your operator key
- Book more items if required

Only for weighed PLUs

Product tip must already be added

Product tip is printed
Weighed and non-weighed PLUs with assigned second price

- Place items to be weighed on the scale platter
- Select PLU second price
- Enter PLU number
- Press PLU preset
- Book items for purchase using your operator key
- Book more items if required

Only for weighed PLUs

Second price must already be added and the key must be activated and enabled for this PLU.

Selecting weighed and non-weighed PLUs with the SHIFT key

- Place items to be weighed on the scale platter
- Select second assignment of PLU preset
- Press PLU preset
- Book items for purchase using your operator key
- Book more items if required

SHIFT key must be activated.

Multiple entry of non-weigh PLUs

- Enter PLU number
- Press PLU preset
- Press the multiplication key
- Enter the multiplication factor
- Book items for purchase using your operator key
- Book more items if required

* Only for weighed PLUs
* Second price must already be added and the key must be activated and enabled for this PLU.
* SHIFT key must be activated.
* max. 99
Counter Service

with manual entry

Weighing with
Unit price entry

• Place items to be weighed on the scale platter
• Signify unit price entry
  🔄 If function key is configured.
• Enter new unit price
• Book items for purchase using your operator key
• Book more items if required

Weighing with assignment to an article group

• Place items to be weighed on the scale platter
• Signify unit price entry
  🔄 If function key is configured
• Enter new unit price
• Signify article group entry
• Enter article group number
  E.g. 2 5
  🔄 If function key is configured
• Book items for purchase using your operator key
• Book more items if required
Manual + or - entry

+ or -

- Signify manual entry
- Enter new unit price
- Book items for purchase using your operator key
- Book more items if required

If function key is configured

Manual + or - entry with multiplication

+ or -

- Signify manual entry
- Enter new unit price
- Press multiplication key
- Enter multiplication factor
- Book items for purchase using your operator key
- Book more items if required

If function key is configured

max. 99
Customer Receipts

Creating

Customer subtotal
(display and print subtotal)

- Press arrow down key
- Press your operator key
- Press your operator key
- Book more items if required

Customer total
(display and print total)

- Press customer total key
- Press arrow down key
- Press your operator key to create receipt

Customer total with change calculation

- Press the Change key
- Press your operator key to enable change calculation

E.g. 1 2 0 0
- Enter amount paid
- Press your operator key to create receipt
Customer total with markup or discount

In order to award a markup/discount to a total, it must first be configured in menu »46«.

- Press the Change key
- Press the arrow down key
- Press the Markup/Discount preset
- Press your operator key to enable change calculation

E.g. 1 2 0 0

- Enter amount paid
- Print receipt

Receipt reprinting

Reprint the last receipt.

- Press the receipt reprint key

or

- Press the total key
- Press the manual entry key
- The last receipt is displayed

or

- Enter the receipt number

- The selected receipt is displayed
- Print the selected receipt

If function key is configured
Check the total

Markup/discount is applied as a percentage (%), or as an absolute amount ( ).

In order to award a markup/discount to a total, it must first be configured in menu »46«.
Receipt reopening

- Press the customer total key
- Press the manual entry key
- The last receipt created is displayed

or

- Enter receipt number
- The selected receipt is displayed

- Reopen the receipt
- Further article bookings can now be made to the selected receipt
Tare

Types and usage

Tare printing on receipts (multiple tare)

Tare values that are printed on a receipt and marked with a "T".

Multiple tare means that in case of multiple tare-up (via the tare key) the tare values of individual article bookings are printed on the receipt.

Example:
- Load weight 0.100 kg, tare --> tare displayed 0.100 kg
- Load weight 1.000 kg, book article --> tare printed 0.100 kg
do not unload!
- Load weight 0.200 kg, tare --> tare displayed 1.300 kg
- Load weight 2.000 kg, book article --> tare printed 0.200 kg
- etc.

Tare compensation for an empty container

- Place the empty container on the scale platter
- Press the tare key
- Fill the same container and place it on the scale platter
- Select PLU or enter unit price
- Book article with your operator key

Tare fixation for several article bookings

- Place the empty container on the scale platter
- Press the tare key
- Press the fixation key
- Book articles
- Press the fixation key

Weight display set to zero

The tare is cleared as soon as the booking takes place and the scale is unloaded.

The tare and unit price are now fixed and FIX appears on display.

The tare and unit price are not cleared when scale is unloaded.

The fixation of tare and unit price is cancelled.
Manual Tare

- Press the manual tare key
- Signify manual tare entry
- Enter the tare value in grams
- Confirm your manual tare entry
- Place the filled container on the scale platter
- Book articles for purchase using your operator key

Tare memory

- Press the manual tare key
- Select tare memory number 1
- Book articles

Note the graduation of the scale (1g, 2g or 5g).
Tare and net weight values are displayed.
The tare is cleared as soon as the booking takes place and the scale is unloaded.
The tare can be fixed if required.

Created in the Data Maintenence menu.
The tare is cleared as soon as the booking takes place and the scale is unloaded.
The tare can be fixed if required.
Using a tare preset

- Press the tare preset key (e.g. 200g)
  - The tare preset should already be defined.
  - Tare and net weight values are displayed.
  - Tare can be fixed if required.

- Book articles
  - Tare is cleared as soon as the booking takes place and the scale is unloaded.

Operator tare

- Place empty container on scale platter
  - Weight display set to zero.
- Press the tare key
  - Tare and net weight values are displayed.
- Assign to your operator key
  - Tare is cleared as soon as the booking takes place and the scale is unloaded.
- Book articles

PLU tare

A tare that is assigned to a PLU.
This must be created in the Data Maintenance menu.
Operator

Logon and Logoff

Operator key logoff

- The operator key becomes unassigned (available) when the operator logs off.

- Press the Code key

E.g. 1 2

- Enter operator number

- Press the operator key to be made available

Operator key temporary logoff

- When temporarily logging off, the operator key remains assigned until an operator logs on again.

- Press the Code key

- Press the operator key to be unassigned

Operator key logon

- During logon, the operator is assigned a personal operator key.

- Press the Code key

E.g. 1 2

- Enter the operator number

- Press an operator key

- Press the suggested key to confirm

For Y1 press 1;
For Y2 press 2, etc.

* If the selected key is already assigned, the scale suggests one that is available.
Voiding

Types and usage

**Voiding the last article booking**

- Press the void key
- Press your operator key
- Press the void key again
- Make more article bookings or create receipt

* All article bookings are displayed. The last article booked is highlighted.

**Voiding previous article bookings**

- Press the void key
- Press your operator key
- Select entries using the arrow keys
- Press the void key again
- Make more article bookings or create receipt

* All article bookings are displayed.

* Entries are highlighted.

* The selected entries are deleted and marked as deleted on the receipt.
Voiding a receipt

Receipt voiding takes place in a separate menu

1. Press the void key

   Receipt will be voided
   Receipt is voided
   The voided receipt is printed.

2. Enter the receipt number

   The number of the receipt you want to void.

3. Press the Star key

4. Press the Void key

   Messages displayed:
   Receipt will be voided
   Receipt is voided
   The voided receipt is printed.

   Void the next receipt or press [CODE] to return to Counter Service mode.
Option Cash Register

Glossary

Order slip
A slip issued in receipt for a customer order. An order slip is kept for ordered items.

Checkout slip
A slip listing all articles from various departments that are booked to be purchased by a customer and are not yet paid for.

Receipt
A slip issued to a customer in return for payment for the items on an order slip or a checkout slip.

Customer number
A number assigned to a customer for the duration of the entire counter service.

Markup/discount
A percentage/absolute markup/discount applied to an article (e.g. special packaging) or total (e.g. delivery service).

Discount in kind
An article booked for purchase is rebooked as being free of charge. The article booked for purchase is marked on a receipt as discount in kind and has a negative price.

Payment mode
The assignment of various payment options such as card, cheque, cash, foreign currencies etc.

Automatic change computation
Customer payments can only be taken via the change function. Entering the amount tendered given by a customer is mandatory.

2nd price
The second price of a PLU; and/or another VAT rate.

Cash drawer
When set to YES, the drawer opens when: receipts, zero receipts, order slips and checkout slips are printed (i.e. all financial data).

When set to NO, the drawer remains closed when: order slips, checkout slips, receipts and zero receipts are printed (hence no financial data).

Mandatory closing of cash drawer
Items can only be booked for purchase if the cash drawer is closed.
Cash register

Special function keys used

Cash register functions

Presets for markups/discounts (0 .. 99)
(e.g. special packaging, delivery service, etc.)

Presets for payment modes (0 .. 99)
(e.g. cheque, credit or debit card, foreign currency, restaurant voucher, etc.)

Preset for second price; switching between in house/out of house
(Various prices and/or VAT rates)

Preset for discount in kind

Preset for orders

Preset for checkout slips

Preset for customer numbers (only active for checkout slip automatic and checkout slip manual)

Delivery Note
Cash Register mode

0.052 kg

0.00 £/kg

0.00 £

Cash register

25.06.2009 14:01:18

More function keys

Back
### Function keys

<table>
<thead>
<tr>
<th>Key</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper feed</td>
<td>Payment mode key</td>
</tr>
<tr>
<td>Price and constant tare key</td>
<td>Zeroing key</td>
</tr>
<tr>
<td>Match Code display</td>
<td>Arrow up key</td>
</tr>
<tr>
<td>Void key</td>
<td>Arrow down key</td>
</tr>
<tr>
<td>Second price key</td>
<td>More function keys</td>
</tr>
<tr>
<td>Tare key</td>
<td>Receipt void key</td>
</tr>
<tr>
<td>Tare manual key</td>
<td>Receipt reprinting</td>
</tr>
<tr>
<td>Checkout slip key</td>
<td>Inventory key</td>
</tr>
<tr>
<td>Order slip key</td>
<td>Zeroing key</td>
</tr>
<tr>
<td>Basket number key</td>
<td>Back key</td>
</tr>
<tr>
<td>Department key</td>
<td>Fixed weight key</td>
</tr>
<tr>
<td>Manual entry key</td>
<td>Article group key</td>
</tr>
<tr>
<td>Change key</td>
<td>Markup/Discount key</td>
</tr>
</tbody>
</table>
Cash register

Cash register functions

Select cash register

- Press the Mode key

Please select:

- Packing
- Inventory
- Data maintenance/Configuration
- Turnover reports
- Cash register report
- Article maintenance
- Financial reports
- Preset configuration

- Press CASH REGISTER
Cash register functions

- Press the Mode key

Data maintenance / Configuration

- Press Data Maintenance / Configuration

<Default>

Login

- Press 7 and *

- Press 7 and 1

Enter code number and confirm with the * key.
Cash register functions

- Cash register ON/OFF
- Pay in without flow of articles
- Pay out from cash register
- Cash float in cash register
- Withdraw from cash register
- Balance the cash register
**Cash Register On/Off**

Menu number 711

<table>
<thead>
<tr>
<th>Question 711</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disable payments? [MODE][*]</td>
</tr>
</tbody>
</table>

Key = maintain cash register status.

Key = Cash register on/off.

---

**Pay in**

Menu number 712

---

<table>
<thead>
<tr>
<th>...Cash register functions\Paid in 712</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paid in amount:</td>
</tr>
<tr>
<td>£</td>
</tr>
</tbody>
</table>

Enter the miscellaneous amount paid in.

Confirm your entry with the key. A slip is printed.
**Pay out**

Enter the miscellaneous amount paid out.

Confirm your entry with the key. A slip is printed.

**Float**

Enter the cash float amount.

Confirm your entry with the key. A slip is printed.

**Withdrawal**

Enter the amount of cash withdrawn.

Confirm your entry with the key. A slip is printed.
Balance cash register

Question
716

Are all transaction voids registered? [MODE]

Confirm your entry with the key.

Enter the cash amount counted for each existing payment mode.

Confirm your entry with the key.

Cash register report

<table>
<thead>
<tr>
<th>Actual input</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>0  GBP</td>
<td>0.00</td>
<td>£</td>
<td></td>
</tr>
<tr>
<td>99 EC</td>
<td>0.00</td>
<td>EC</td>
<td></td>
</tr>
</tbody>
</table>

Question
716

Is there enough paper in the printer? [MODE]

Menu number 716
key = Back
key = Confirm

Menu number 716
key = Back
key = Confirm

Menu number 716
key = Back
key = Confirm
Confirm your entry with the key.

The cash register balance report is printed. The paid sales transactions stored on this cash register are now deleted.

Printout of cash register report. The settled sales transactions stored on this cash register are now deleted.
**Cash Register**

**Cash register reports**

---

### Z-Reports

1. Press the Mode key
2. Press the cash register reports key
3. Press 7 twice followed by *

Menu is displayed.

Enter code number and confirm with the key.

---

**Turnovers**

- Enter the number of sales levels.
- Confirm your entry with the key.
**Financial report\Turnovers**

With [*] the report will be created or printed.

Confirm with the [*] key.

**INFO**

Report is created

Z-Report is printed.

Press the Mode key

**Question**

Do you want to delete the cash register turnovers from the turnover layer?[Mode][*]?

Confirm with the [*] key.

Deletion causes all settled sales transactions at this sales level to be deleted, with the exception of the GRAND TOTAL memory.

To return to the menus
X-Reports

Menu number 7211

- Press the Mode key
- Press the Data Maintenance/Configuration key

<Default>

Login

- Press 7 twice followed by *
- Enter the code number and confirm with the * key.

- Press 7211
- Press *

1

- Press 1

Login
Enter the number of sales levels.

Confirm your entry with the key.

All cash registers or enter from/to.

Confirm your entry with the key.

The X-report is printed.

Press the Mode key To return to the menus.
**Entering the menu**

![Menu Selection](Image)

**Cash register report**

- Press the Star key

**Financial reports\Cash register stock**

- All cash registers or enter from/to.

- Confirm your entry with the key.

**Cash register stock**

- With [*] the report will be created or printed.

**INFO**

- Report is created

- Cash register report is printed.

- Press the Mode key
Entering the menu

Menu number 723

Grand Total

• Press the Star key

...Financial reports\Grand Total

Grand Total

☐ all cash registers

from cash register: to cash register:

With [*] the report will be created or printed.

...Financial reports\Grand Total

Grand Total

☒ all cash registers

With [*] the report will be created or printed.

INFO

Report is created

• Press the Mode key

All cash registers or enter from/to.

Confirm your entry with the key.

Confirm with the key.

The Grand Total report is printed.
Checkout slips

- Press the * key

List checkout slips

- Press the Star key

Delete Checkout slips

List checkout slips

...Financial reports\Goods receipts

<table>
<thead>
<tr>
<th>list</th>
<th>Delete</th>
</tr>
</thead>
</table>

With [*] the report will be created or printed.

Print the list with the * key.

Delete Checkout slips

...Financial reports\Goods receipts

<table>
<thead>
<tr>
<th>list</th>
<th>Delete</th>
</tr>
</thead>
</table>

- All goods receipts
- Goods receipt nbr.

Enter the checkout slips to be deleted.

Print the list with the * key.

Confirm your entry with the * key.
Deletion causes all unsettled sales transactions (article memory) to be updated.
**Order slips**

- Press the Star key

**List order slips**

- Press the Star key

*Displays all order slips that are not yet settled*

*Print the list with the key.*

**Delete order slips**

- Press the Star key

*Displays all order slips that are not yet settled*

*Enter the order slips to be deleted.*

*Print the list with the key.*

**Question**

Delete advance order receipts? [Mode] [*]

Deletion causes all unsettled sales transactions (article memory) to be updated..
Cash register
Orders

Create order;
Automatic numbering

- Book entries to your operator key
- Press the order key
- Press your operator key
- An order number is automatically suggested by the scale.
- An order slip is printed to label the ordered items.

Create order;
Manual numbering

- Book entries to your operator key
- Press the order key
- Use numeric keys to enter a new customer number
- Press your operator key
- An order slip is printed to label the ordered items.

Create order;
with deposit

- Press the order key
- Press your operator key
- Enter the deposit amount
- Press your operator key
- An order slip is printed to label the ordered items, together with a receipt for the deposit paid.
Edit order; automatic numbering

- Book entries to your operator key
- Press the order key
- Press your operator key

An order number is automatically suggested by the scale.
An order slip showing the created entries is printed, together with a counter slip (stub) if configured.

Edit order; manual numbering

- Book entries to your operator key
- Press the order key
- Enter the order slip number
- Press your operator key

Recognised order slip number.
An order slip showing the created entries is printed, together with a counter slip (stub) if configured.

This enables further articles to be booked to an order.

Void order

Order slips can only be voided in the menu item "Analysis / void receipt" using the receipt number (NOT VIA THE ORDER NUMBER). Access only with code number.
Cash register

Checkout slips

Checkout slip; Automatic numbering

- Book entries to your operator key
- Press the checkout slip key
- Press your operator key

* A checkout slip number is automatically suggested by the scale.
* Checkout slip is printed.

Checkout Slip; Manual numbering

- Book entries to your operator key
- Press the checkout slip key
- Using numeric keys, enter checkout slip number
- Press your operator key

* Recognised checkout slip number.
* Checkout slip is printed.

This enables further articles to be booked to a checkout slip.

Void checkout slip

* Checkout slips can only be voided in the menu item "Analysis / void receipt" using the receipt number (NOT VIA THE ORDER NUMBER)..
**Cash Register**

**Receipts**

### Create receipt

- Book entries to your operator key
- Press the customer total key
- Press the arrow-down key
- Press your operator key

*Receipt is printed.*

### Show and print receipt subtotal

- Book entries to your operator key
- Press the arrow-down key
- Press your operator key
- Press your operator key
- Press your operator key
- More entries
- Press the Customer total key
- Press your operator key

*Receipt is printed.*
**Taking payment for an order slip**

- Press the customer number key
- Using numeric keys, enter the order slip number
- Press your operator key
- Press the customer total key
- Press your operator key

Configure the number of the order slip to be cashed in.

The operator, entries and the order slip amount are displayed.

The receipt total is displayed/printed.

---

**Taking payment for a checkout slip**

- Press the customer number key
- Using numeric keys, enter the checkout slip number
- Press your operator key
- Press the Customer total key
- Press your operator key

Configure the number of the checkout slip to be cashed in.

The operator, entries and the checkout slip amount are displayed.

The receipt total is displayed/printed.
Taking payment; with change rendered

- Book entries to your operator key
- Press the Change key
- Press your operator key
- Using numeric keys, enter amount paid by customer.
- Press the Change key

◊ The operator, entries and the receipt amount are displayed.
◊ A receipt is printed.
◊ If change computation is configured, when creating a receipt the change rendered is calculated automatically.

Receipt reprinting; no reopening possible

◊ Press the customer total key
# Press the manual entry key

◊ The most recently created receipt is displayed
◊ With operator, entries, amount and receipt number

or

1 2 3

◊ Enter receipt number

◊ The selected receipt is displayed

◊ The selected receipt is printed
Cash Register

Markup/Discount

Taking payment;
with markup/discount (Total)

- Book entries to your operator key
- Press the Customer total key
- Press markup/discount preset
- Press your operator key

Or

- Book entries to your operator key
- Press the customer total key
- Press the markup/discount preset
- Press the delete key
- Press your operator key

Select the markup/discount to be used.
Total and amount paid are displayed.
A receipt is printed with the modified amount.

Select the markup/discount to be used.
Clears % display. Enter new value.
A receipt is printed with the modified amount.
Taking payment; with markup/discount (booked items)

- Place item on scale platter
- Enter PLU number
- Press PLU preset
- Press preset for markup/discount
- Press your operator key
- Book more articles
- Press the customer total key
- Press your operator key

- Only for weighed PLUs.
- Select the markup/discount to be used.
- Item is booked with modified amount.
- A receipt is printed.
Cash Register

Payment modes

**Taking payment; with payment modes**

- Book entries to your operator key
- Press the customer total key
- Press the payment mode preset
- Press your operator key
- Press your operator key

 hü The payment mode in which the customer paid (e.g. Swiss Franc or US Dollar).
 hü The total and the amount paid are displayed in the foreign currency.
 hü The receipt is printed.
Taking payment; with payment mode splitting

- Book entries to your operator key
- Press Payment Mode 1 preset
- Press your operator key
- Using numeric keys, enter amount paid by customer
- Press your operator key
- Press Payment Mode 2 preset
- Using numeric keys, enter amount paid by customer
- Press your operator key
- Press the Customer total key
- Using numeric keys, enter the remainder of amount paid by customer
- Press your operator key

Payment Mode 1, (e.g. Swiss Franc).
Total and amount paid are displayed, for example in the foreign currency.

Payment mode 2, (e.g. US Dollar).
The remainder is displayed.

The remainder is displayed.
Total and amount paid are displayed in Euro.
Enter remaining amount paid in Euro.

The receipt is printed.
Taking payment; with payment mode, markup /discount, change rendered

- Book entries to your operator key

Or

- Press the customer number key
- Using numeric keys, enter the checkout slip number
- Press your operator key
- Press payment mode preset
- Press markp/discount preset
- Press your operator key
- Using numeric keys, enter amount paid by customer.
- Press your operator key

- The number of the checkout slip to be settled.
- Checkout slip data is displayed.
- Total and amount paid are displayed, for example in the foreign currency.
- Markup/discount are displayed.
- Total and amount paid are displayed.
- Foreign currency
- A receipt is printed.
Cash Register

Discount in kind

Receipts;

with discount in kind

- Book entries to your operator key
- Press discount in kind preset
- Press your operator key
- Using the arrow keys
- Press discount in kind preset
- Press the customer total key
- Press your operator key

 Operator awarding the discount in kind..

 Select article booked for purchase to which discount in kind is to be awarded.

 The selected article booked for purchase is marked with NR and the booked amount is set to zero.

 A receipt is printed with the modified amount. The discount in kind is now a negative booking.
Cash Register

Receipt voiding

Voiding a receipt:
A receipt can only be voided on the scale on which it was created. The date of the receipt must be later than that of the last cash register balancing (close of sales).

Void receipt

1. Press the void key

2. Enter the receipt number

3. Press the Star key

4. Press the Void key

The following messages are shown:
Receipt will be voided
Receipt is voided
The voided receipt is printed.

Void the next receipt or press CODE to return to Counter Service mode.
Prepackaging

Prepackaging:
In prepacking mode, labels can be created for article labelling. Printing can take place manually or automatically.

Selecting PP mode

- Press the Mode key

Please select:

- Packing
- Data maintenance/Configuration
- Cash register report
- Inventory
- Turnover reports
- Financial reports
- Article maintenance
- Preset configuration

- Press the PREPACK key
Select mode of operation

- Select
- Press the Star key

0 = automatic printing; 1 = manual printing with the V1 operator key.

To confirm your selection.
**Prepackaging mode**

- **PREPACKAGING** -

- **Rewrap mode**

- **Label layout key**

- **Arrow up key**

- **Arrow down key**
Operation - PREPACKAGING -

Counter Service

1 2 3

- Enter PLU number

- Place items to be weighed on the scale platter
- Press the print key
- More labels

* In the case of automatic printing, a label must be requested manually using the print key when printing a non-weigh PLU, or for manual price entry.

Non-weigh articles
(Repeat labelling)

1 2 3

- Enter PLU number

- Press the Star key

* Or press a PLU preset.

Rostbraten

Fleisch / Wurst Abteilung:
PLU-Nr.:

<table>
<thead>
<tr>
<th>Fleisch / Wurst</th>
<th>Einkommen</th>
<th>PLU-Nr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fleisch / Wurst</td>
<td>Einkommen</td>
<td>PLU-Nr.</td>
</tr>
</tbody>
</table>

1

- Labels

- Press the star key

To confirm

0 = Liner; 1 = Labels

E.g. Print seven labels for the selected non-weigh article.

The selected number of labels are printed.
Label layout key

The label layout key allows you to select an alternative layout, for example for shorter labels, temporary use of endless labels where less information is printed, or for variable label lengths.

Prerequisites: Label layout key must be configured; Menu item 833 Keyboard Configuration
Label layout must be created; Menu item 8312 Label Layout (Name#1.xml)

Press the label layout key

Press repeatedly to change.

Enter PLU number

Place items to be weighed on the scale platter

Press the print key

For manual printing.

More labelling
**Date key**

The date key allows you to modify various dates (pack date, sell by date and use by date) for the next labelling session.

**Prerequisite:** The date key must be configured in menu item 833, Keyboard Configuration

---

**Operation METTLER TOLEDO**

- Enter PLU number
- Place items to weigh on the scale platter
- Press the date key
- Select date, modify
- Press the Star key
- Press the print key

* Or enter manually.

* Only for weighed PLUs

* Modify dates. The changes only apply to this labelling session.

* To confirm your changes

Only for manual printing. The label is printed.
Rewrapping

The Rewrap key allows you to re-label an already labelled item with a new label (for example, if the original label is soiled or no longer readable). Sales amounts are not stored.

- Press the rewrap key

![Rewrap icon]

- Enter PLU number

- Place items to weigh on the scale platter

- Press the print key

Only for manual printing.

- More labelling

Leaving PP mode

- Press the mode key

Please select:
- Cash reg.
- Data maintenance/Configuration
- Inventory
- Reports
- Article maintenance
- Preset configuration

- Select another mode
INVENTORY

Inventory mode allows you to perform inventory control (stocktaking) of articles available on the counter by back weighing. The booking of an article is automatically documented in the accompanying inventory report. When the inventory report is printed, it is marked as "INVENTORY."

Since Inventory mode has its own total memory, the inventory process can be paused at any time by pressing MODE + SHIFT (selecting another mode) and then resumed later.

To leave Inventory mode, press the MODE key and select Counter Service or Prepackaging mode.

Selecting Inventory mode

- Press the Mode key

Please select:

- Cash reg.
- Data maintenance/Configuration
- Inventory
- Reports
- Article maintenance
- Preset configuration

- Press the Inventory key
### Inventory mode

#### Inventory

- **Weight:** 0.106 kg
- **Price/kg:** 0.00 £
- **Total Price:** 0.00 £

#### Hackfleisch-Rind

- **Weight:** 99.99 kg
- **Price/kg:** 10.60 £

#### Inventory bookings

- **Department:** Fleisch / Wurst - D1
- **PLU:** 1
- **Quantity:** 1
- **Price:** 000 C

**Date:** 08.07.2009, 08:33:56

---

**Note:** The image contains a screenshot of the METTLER TOLEDO INVENTUR inventory mode on a scale. The screen displays the inventory mode interface with a focus on the inventory bookings for Hackfleisch-Rind. The weight and price details are shown, along with the department and PLU information.
**Inventory process**

1. Enter the PLU number
2. Place items to weigh on the scale platter
3. Press the Inventory key

- **Operation is the same as in Selling mode.**

- Press the Star key
- More bookings
- Press the Star key
- Press the Inventory key

- **Operation is the same as in Selling mode.**
- Book items.
- The total is shown.
- A slip marked INVENTORY is printed.
Non Sales Mode

Starting

Press Mode, Data maintenance/Configuration followed by 1 and *

Enter the code number via the keyboard.

Confirm the code number.

Press the arrow keys to select a menu item.

Use the arrow keys to select a menu item.
Menu navigation

- Mode key - To enter or leave a menu.
- Arrow up/arrow down keys - To select a menu item.
- Arrow left/arrow right keys - To show selection options.
- Star key - To Select/confirm input entry.
- Code key - To select different tabs.

Quick entry of a menu

Tip:
Each menu has its own particular number. To enter a menu, you only need to enter its number after logging on.

Press 4 1 1

Data Maintenance/Article data

Create/Modify | List | Delete
---|---|---
Dept. nbr.: 1  | PLU nbr.: 1 1
Name: Haxtieli-Rind |  
produced in |  
UAN: 0000000012345 |  
1st price: 99.99 | VAT rbr.: 0  
2nd price: 25.00 | VAT rbr.: 0

Data Maintenance/Article create, modify, list, delete.
Code functions

Note: Code functions are functions which can be started with the Code key.

- Code key - Displays the code functions.
- Arrow up/down - Select a menu item.
- Star key - Confirm selection.

Or, in Weighing mode, press the required key sequence.

<table>
<thead>
<tr>
<th>Code</th>
<th>Device status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code Info</td>
<td>Memory status</td>
</tr>
<tr>
<td>Code Vx</td>
<td>Operator temporary logoff</td>
</tr>
<tr>
<td>Code xxxxx Vx</td>
<td>Operator login/off</td>
</tr>
<tr>
<td>Code A xxx A</td>
<td>Priority department</td>
</tr>
<tr>
<td>Code ST</td>
<td>Receipt void</td>
</tr>
<tr>
<td>Code R</td>
<td>Sensor adjustment</td>
</tr>
<tr>
<td>Code +/-</td>
<td>Adjust Display contrast</td>
</tr>
<tr>
<td>Code 1 +/-</td>
<td>Display contrast front</td>
</tr>
<tr>
<td>Code 2 +/-</td>
<td>Display contrast back</td>
</tr>
<tr>
<td>Code PLU Vx</td>
<td>Rapid service</td>
</tr>
<tr>
<td>Code T</td>
<td>Training mode</td>
</tr>
</tbody>
</table>
Non Sales Mode (- Data Maintenance)

Article (411)
create, list, delete

Quick start with 411;
In this window can enter article data or modify the data of an existing article.

• Press the star key
  To confirm.

• Enter PLU number
  PLU number of new article.

• Left arrow key
  Department number of new article.

PLU num. max. 6 digits
Dept. num max. 6 digits;
This information is necessary if the new article is to be added to all scales in the department.
**On the "Data 1" tab:**

**1st price:** Sales price 1. This price is always required for selling. Note, this price is linked to the value added tax rate VAT 1, in order to calculate the VAT amount of an article sale. Each article can have two sales prices, which are selected via the scale's keyboard (cash register) while selling.

**VAT Nbr.:** The number referring to the VAT rate used for price 1. Enter the VAT number of the VAT rate (e. g. 7%) that is to apply to this article. A corresponding VAT table containing the desired VAT number with its appropriate VAT rate, e. g. Nbr. 1 = 7% (see VAT, on page ##) must already exist. Only enter a value in this field if the VAT amount of a sale is required.

**UAN:** Max. 13 digits. If less than 13 digits are entered, the missing digits are preceded by leading zeros. Only enter a value in this field if for instance the article number is to be encrypted into the EAN of a prepackaged item.

**2nd price:** Sales price 2. This price is only required if several sales prices are to be used. This is always the case if the same article is sold with different VAT rates, e. g. for when it is sold as food and as a snack. Note: This price is linked to the value added tax rate VAT 2 in order to calculate the VAT amount of an article sale.

**VAT Nbr.:** The value added tax number for price 2. Enter the VAT-Nbr. of the VAT-rate (e. g. 15%) which is to apply to this article. A corresponding VAT-table containing the desired VAT number with its corresponding VAT rate must already exist.

**AtGp-Nbr.:** Enter the article group to which this article belongs. This field is mandatory.

**Tare Nbr.:** Enter the tare number of the tare value (e. g. 4 grams) which is to apply to this article. A corresponding tare table containing the desired tare number with its appropriate tare weight should already exist.

**Name:** The article description, up to a maximum of 100 characters.
To select the tab Data 2.

On the "Data 2" tab:

**Short text:** The short form of the article text, max. 20 characters, printed on receipts and labels if created.

**Purchase price:** The purchase price of the article.

**Customer ID:** The shelf number or respective storage location of the article (Self-Serve. mode)

**Product tip mode:**

- **Auto:** The product tip appears on the display. Product tip is shown and printed. The operator decides what to do with the product tip.

- **Text Nbr.:** Enter the product tip number that is to apply to this article here. A corresponding product tip table (see Product tip) containing the desired text number, must already exist.

**PLU Type:**

- **Article by weight:** An article that is weighed
- **Article by piece:** An article that is not weighed (i.e. a non-weigh article).

**Application of a product tip:**

Symbol indicates PLU has product tip

If the article is now booked, the operator can indicate with the \( \uparrow \) key, if the product tip is printed on the receipt.
On the "Data 3" tab:

Smiley: Indicates an article's sales value to the organization.

- **Smiley:**
  - **Without:** The smiley function for this article is switched off.
  - **Smiling:** "Good article" for the company.
  - **Weeping:** "Bad article" for the company.

Price overwrite allowed: The price of the article selected at the scale/cash register can be overwritten by another price (select article, press \# key and enter new price).

Article locked: The article cannot be sold until it is unlocked.
To select the tab Label 1:

On the "Label 1" tab:

**Template:** Created label layouts.

---

**Fonts:**

- **TLU font 1 .. 4:** Type (01 .. 101) for TLU lines 1 .. 4.
- **Ingredients font:** Type (01 .. 101) for printed ingredients.

**Texts:**

- **Advertising text:** Advertising text which is printed onto each label.

---

**Company name:** Company name which is printed onto each label.

---

- Press the code key

- Press the sSar key

If this field is shown, you can display the available information in list form via the key and then make your choice.
• Press the Code key

To select the tab Label 2

**Date texts:**
- **Packing date:** Select text.
- **Sell by:** Select text.
- **Use by:** Select text.

**Date format:**
- **Packing date:** See "Legend date format"
- **Sell by:** See "Legend date format"
- **Use by:** See "Legend date format"

**Date offset:**
- **Sell by:** Packing date + Nbr. of days.
- **Use by:** Packing date + Nbr. of days.

**Barcode:** Select the barcode for the PLU.

**Fixed weight:** Of a non-weighed article.

• Press the Star key

To confirm your selection.
List articles - Quick start with 411;
In this window, you can view the article list of the selected department.

- Enter department number
- Press the Star key  To confirm.
- Arrow up/arrow down key  To scroll through the list.
Delete article - Quick start with 411;

In this window, you can delete an article.

1. Enter PLU number

and/or

2. Arrow left key

3. Press the Star key

Question

Do you want to delete the article?
[Mode] [*]

4. Press the Star key

or

5. Press the Mode key

Enter the PLU number of the article you want to delete.

Enter the department number if the PLU is in another department.

To confirm your entries.

Confirm you want to delete; the article is deleted.

To cancel the deletion.
Special offers (412)
create/modify, article by special offer, delete

Quick start with 412:

Article price changes can be grouped into special offer schedule lists here. These special offers are activated at a specific start date and automatically reset to the normal sales price at a predefined end date.

1. Press the Star key

2. Enter the special offer number

3. Press the Star key
Name: Enter a description of the special offer.

Start date: Enter the date at which the special offer will be activated.

End date: Enter the date at which the special offer will end.

Receipt text: Enter the text to be printed on receipts (max. 20 characters).

- Press the Star key
- Press the Code key

To select tab 2.

To confirm.

1. Enter the special offer number

The number of the new special offer.

- Press the Star key

To confirm.
On the "Create/Modify" tab:

**Dept. Nbr.:** Enter the department number of the PLU

**PLU-Nbr.:** Enter the PLU number

**Name:** Enter a description of the article

**UAN:** Enter the EAN code

**Indication that the selected PLU is included in special offer:**

Indication that the selected PLU is not included in special offer:
• Enter PLU number
• Arrow left key
• Press the Star key

To confirm

Price 1: Special offer price of sales price 1.
Price 2: Special offer price of sales price 2.
Purchase price: The modified purchase price of the special offer article.

• Prices
• Press the Star key

Enter prices
The data entered is saved.

Enter the PLU number of the next article.
Delete special offer - quick start with 412;
In this window you can delete a special offer.

On the "Delete" tab:

**Special offer Nbr.**: Enter the number of the special offer

- Press the Star key  To confirm

**Question**

Delete special offer?
[Mode][*]

- Press the Star key  To confirm the deletion; the complete special offer is deleted.

or

- Press the Mode key  To cancel.
Ingredients (414)
create/modify, delete

Quick start with 414:
In this window you can add ingredients text to articles and create ingredients text.

On the "Create/Modify" tab:

Dept. Nbr.: Enter the department number of the PLU.

PLU-Nbr.: Enter the PLU number.

Ingredients Nbr.: Enter the number of the ingredients text.

Ingredients Name: Enter a description of the ingredients text
On the "Create/Modify" tab:

- Dept. Nbr.: Enter the department number of the PLU.
- PLU-Nbr.: Enter the PLU number.
- Ingredients Nbr.: Enter the number of the ingredients text.
- Ingredients Name: Enter a description of the ingredients text.

• Press the Star key To confirm.

*NEW* in case of unknown ingredients.

On the "Text" tab:

- Name: Enter a description of the ingredients.
- Ingredients: Enter the ingredients text.

• Press the Star key To confirm.

Your entries are saved.

Assign or create the next ingredients text.
On the "Delete" tab:

**Dept. Nbr.:** Enter the department number of the PLU.

**PLU-Nbr.:** Enter the PLU number.

**Ingredients Nbr.:** Enter the number of the ingredients text.

**Ingredients name:** Enter a description of ingredients text

- Press the Star key  
- To confirm

<table>
<thead>
<tr>
<th>Question</th>
</tr>
</thead>
</table>
| Delete ingredients?  
[Mode] [*] |
Price changes (42)
Modify

Quick start with 42:
You can change the price of an article here.

• Press the Star key
  ➤ To confirm

• Enter the PLU number
  ➤ The PLU number of the article
  ➤ whose price you want to change.

  ➤ Enter the department number if
  ➤ the PLU is in another department.

• Arrow left key

• Press the Star key
  ➤ To confirm your entry
On "Tab1":

Price 1: Sales price 1.
Price 2: Sales price 2.

- Press the Star key

Enter new sales price 1 or 2.

Confirm, and enter the number of the next PLU for which you want to modify the price.
Main article groups (43)
create/modify, delete

Quick start with 43

In departments, article groups can be grouped into main article groups. This allows a sales related evaluation of several article groups.
You can create, modify or delete main article groups here.

- Press the Star key
  To confirm

- Scroll down
  Select Main article groups.
  To confirm

- Press the Star key

- Press the Star key
  To confirm
**Name:** Enter a description of the main article group.

- Press the Star key To confirm. Enter number of next main article group.

---

**Delete main article group - Quick start with 431:**

*In this window you can delete a main article group.*

---

**On the "Delete" tab:**

**Dept. Nbr.:** Enter the department number of the main article group.

**MAiGp Nbr.:** Enter the main article group number.

- Press the Star key To confirm

---

* Press the Star key To confirm the deletion
Article groups (43)
create/modify, delete

Quick start with 43

Each article must be assigned to an article group. Article groups can then be grouped into main article groups.
This allows a sales related evaluation of articles assigned to the same article group. You can create, modify or delete article groups here.

1. Press the Star key

2. Press the arrow down key twice

3. Press the Star key

4. Enter the number of the new article group.

5. Press the Star key
Name: Enter a description of the article group.

MATGp Nbr.: Enter the number of the main article group

VAT Nbr.: Enter the number of the VAT rate that applies

VAT Nbr.: Enter the number of the other VAT rate that applies

• Press the Star key  To confirm your entries. Enter the number of next article group you want to create.

Delete article group - Quick start with 432:
In this window you can delete an article group.

On the "Delete" tab:

Dept. Nbr.: Enter the department number of the article group.

AtGp Nbr.: Enter the article group number.

• Press the Star key  To confirm

Question

Delete article group ?
[Mode][*]

• Press the Star key  To confirm the deletion
**Main departments (441)**
create/modify, delete

**Quick start with 441:**
You can create main departments to which departments can then be assigned.
This allows a sales related summary of different departments for sales evaluation purposes.
You can create, modify and delete main departments here.

1. Press the Star key
   - To confirm

2. Scroll down
   - Select Main departments.
   - To confirm

3. Press the Star key
   - Enter the number of the new main department.

4. Press the Star key
   - To confirm
Name: Enter a description of the main department.

- Press the Star key To confirm. Enter the number of next main department.

Delete main department - Quick start with 441:
In this window you can delete a main department.

On the "Delete" tab:
Dept. Nbr.: Enter the number of the main department.

- Press the Star key To confirm

Question

Delete main department? [Mode][*]

- Press the Star key To confirm the deletion.
Departments (442) create/modify, delete

Quick start with 442

Each article must be assigned to a department so that it can be sent to other networked scales/cash registers with the same department number. Furthermore, the EAN printed on a total receipt is defined per department.

You can create, modify or delete departments here.

- Press the Star key

Select Departments.

- Press the Star key

To confirm

- Press the arrow down key twice

- Press the Star key

To confirm

Enter the number of the new department.

- Press the Star key

To confirm
**Operation**

- **Non Sales Mode**

### DEPARTMENTS

#### Name:
Enter a description of the department

#### MDept. Nbr.:
Enter the number of the main department

#### Department ID:
Enter the department ID to be encrypted into the barcode.

- Press the Star key

To confirm your entries. Enter the number of the next department you want to create.

### On the "Label1" and Label2" tabs:

Enter details for department related labels.

For Information on the individual fields, see Create article, Menu item 411.
Delete department - Quick start with 442:
In this window you can delete a department.

On the "Delete" tab:

Dept. Nbr.: Enter the department number.

- Press the Star key to confirm

- Press the Star key to confirm the deletion.
Text - Advertising text (452)
create/modify, delete

Quick start with 452:
Advertising texts, which are printed on labels, are created here.

- Press the Star key To confirm

- Scroll down Select Advertising text.

- Press the Star key To confirm

- Press the Star key To confirm

Enter the number of the new advertising text.
**Text**: Enter the advertising text to be printed.

- Press the Star key

  To confirm. Enter the number of the next advertising text.

**Delete advertising text - Quick start with 452;**

In this window you can delete advertising text.

**On the "Delete" tab:**

**Text Nbr.**: Enter the number of the advertising text.

- Press the Star key

  To confirm

  **Question**

  Delete text?
  [Mode] [*]
Text - Date texts (453)
create/modify, delete

Quick start with 453:
Various date texts can be printed on the label in order to enhance the sell by, packing and use by dates with more detail.

1. Press the Star key

2. Scroll down

3. Press the Star key

- Press the Star key
- Select Date texts.
- To confirm

- Enter the number of the new date text.
- To confirm.

- Press the Star key
- To confirm.
**Text:** Enter the date text to be printed

- Press the Star key
- To confirm. You can now enter the number of the next date text.

**Delete date text - Quick start with 453:**
In this window you can delete a date text.

**On the "Delete" tab:**

**Text Nbr.:** Enter the number of the date text.

- Press the Star key
- To confirm.

**Question**

Delete text?
[Mode] [*]
Text - Company names (454)
create/modify, delete

Quick start with 454

Various company names can be printed on a label.

1. Press the Star key 
   ➡️ To confirm

2. Scroll down 
   ➡️ Select Company name.

3. Press the Star key 
   ➡️ To confirm

4. Enter the number of the new company name.

5. Press the Star key 
   ➡️ To confirm
**Text:** Enter the company name to be printed.

- Press the Star key **To confirm.** You can now enter the number of the next company name.

**Delete company name - Quick start with 454:**

In this window you can delete a company name.

**On the "Delete" tab:**

**Text Nbr.:** Enter the number of the company name.

- Press the Star key **To confirm.**

**Question**

Delete text?
[Mode]["]

- Press the Star key **To confirm the deletion.**
Text - Branch text (457)
create/modify, delete

Quick start with 457:
A branch description (e.g. store name) can be created and made to appear in addition to receipt header text on the receipts printed by each scale/cash register. This text is also printed on each sales receipt. Prerequisite: The branch text must be selected in the printout configuration 852.

1. Press the star key
   To confirm

2. Scroll down
   Select Branch text.

3. Press the star key
   To confirm

4. Enter the number of the new branch text.

5. Press the star key
   To confirm
Text: Enter the branch text that is to be printed on receipts

- Press the Star key To confirm. You can then enter the number of the next branch text.

Delete branch text - Quick start with 457;
In this window you can delete branch texts.

On the "Delete" tab:

Text Nbr.: Enter the number of the branch text

- Press the Star key To confirm

Question

Delete text? [Mode][*]

- Press the Star key To confirm the deletion.
Text - Header texts (458)
create/modify, delete

Quick start with 458
Receipt header text is the first text item to appear at the top of a total receipt. This text is irrelevant for Self-Service scales (UC3-GT). You can create, modify and delete receipt header texts here.

- Press the Star key

- Scroll down

- Press the Star key

- Enter number of the new header text

- Press the Star key
Text: Enter the header text to be printed on receipts.

- Press the Star key to confirm. You can then enter the number of the next header text.

Delete header text - Quick start with 458:
In this window you can delete a header text.

On the "Delete" tab:
Text Nbr.: Enter the number of header text.

- Press the Star key to confirm

Question
Delete text?
[Mode][*]

- Press the Star key to confirm the deletion.
Create/modify or delete receipt footer texts here.

Quick start with 459:

Receipt footer text is the last text item to appear at the bottom of a total receipt. This text is irrelevant for Self-Service scales (UC3-GT).

You can create, modify or delete receipt footer texts here.

1. Press the Star key

2. Scroll down

3. Press the Star key

4. Enter the number of the new footer text.

5. Press the Star key
Enter the footer text which is to appear on receipts.

- Press the Star key To confirm. You can now enter the number of next footer text.

Delete footer text - Quick start with 459:
In this window you can delete the footer text.

On the "Delete" tab:
Text Nbr.: Enter the number of the footer text.

- Press the Star key To confirm.

Question
Delete text?
[Mode] [•]
**Text - Product tips (45+1)**

**create/modify, delete**

**Quick start with 45+1**

Product tips are information regarding individual articles or groups of articles. They serve as additional information for the operator (display) and the customer (printed on receipts). Product tips are assigned to articles in the article maintenance menu (511; Tab 2). You can create, modify and delete product tips here.

1. Press the Star key

2. Scroll down

3. Press the Star key

4. Press the Star key

5. Enter the number of the new product tip.

6. Press the Star key
**Text:** Enter the product tip text which is to be displayed, or printed on a receipt.

- Press the Star key **To confirm. You can now enter the number of the next product tip.**

**Delete product tips - Quick start with 45+1:**
In this window you can delete a product tip.

- Press the Star key **To confirm**

**On the "Delete" tab:**

**Text Nbr.:** Enter the number of product tip.

- Press the Star key **To confirm**

**Question**

Delete text? [Mode] [*]

- Press the Star key **To confirm the deletion.**
Text - Operator text (45+2)
create/modify, delete

Quick start with 45+2
A branch description can be created, which is then printed on each receipt. This also appears in the sales evaluation. Prerequisite: The branch description must be activated in the Sales configuration menu of the respective scale (651_receipt1). You can create, modify or delete branch descriptions here.

- Press the Star key To confirm.

- Scroll down Select Operator text.

- Press the Star key To confirm.

- Enter the number of the new operator text.

- Press the Star key To confirm.
Text: Enter the operator text to be displayed or printed on receipts.

- Press the Star key To confirm. You can now enter the number of the next operator text.

Delete operator text - Quick start with 45+2:
In this window you can delete the operator text.

- Press the Star key To confirm.

On the "Delete" tab:
Text Nbr.: Enter the number of the operator text.

- Press the Star key To confirm.

Question
Delete text? [Mode][*]

- Press the Star key To confirm the deletion.
Tare (47)
create/modify, delete

Quick start with 47:
Tare values can be assigned to weighed articles. These tare values are saved with a tare number in a tare table. A tare weight value is subsequently assigned to the corresponding article via its tare number (511).

Consider the scale's graduation: For a tare weight value, the graduation of the associated scales must be considered, for example, a scale with 2 gram steps. If the scale cannot display the entered tare weight value, it rounds the value up to the next value it can display.

You can create, modify or delete tare values here.

• Press the Star key
  To confirm.

• Enter the tare number
  Enter the tare number of the tare value.

and/or

• Press the arrow left key
  Enter the department number if the tare is to be valid for another department.

• Press the Star key
  To confirm.
**Name:** Enter a description of the tare value, e.g. "paper, heavy"

**Value:** Enter the weight value in grams (consider the scale's graduation)

**Type:** Specify if the value is a weight or a percentage (of gross weight)

- Press the Star key

To confirm entries. You can now enter the number of the next tare value.

#### Delete tare - Quick start with 47:

In this window you can delete a tare value.

- Press the Star key

To confirm the deletion.
**VAT (48)**

**create/modify, delete**

**Quick start with 48;**

The various VAT rates required for sales can be added here. The actual VAT rates are linked to articles via their VAT reference numbers in menu 511; Tab 2. This allows the corresponding VAT amount to be calculated when selling an article.

You can create, modify or delete VAT-rates here.

![VAT rates menu]

- Press the Star key ✫ To confirm.

![VAT rates menu 2]

- Enter a number for VAT rate ✫ Enter the number to represent the VAT rate.

- Press the Star key ✫ To confirm your entries.
**Name:** Enter a description of the VAT rate.

**Wert:** Enter the VAT rate as a percentage.

- Press the Star key To confirm. You can now enter the number of the next VAT rate.

**Delete VAT - Quick start with 48:**

In this window you can delete VAT rates.

**On the "Delete" tab:**

**VAT Nbr.:** Enter the VAT number

- Press the Star key To confirm.

**Question**

Delete VAT number? [Mode] [*]
**Operation**
- **Non Sales Mode - BARCODES**

**Barcodes (49)**

**create/modify, delete**

**Quick start with 49:**

This function is used to create a bar code list. The appearance of a bar code is defined here. Each bar code is saved with a number, which is then used to assign the bar code to departments, scales or for example to a label definition. The bar codes can be printed on total receipts or on labels for the precise scanning of articles. You can create, modify or delete bar codes here.

1. Press the Star key
   - To confirm.

2. Enter the bar code number
   - Enter the number of the bar code.

3. Press the Star key
   - To confirm your entries.
Type: Select between EAN8 and EAN13

<table>
<thead>
<tr>
<th>Identification</th>
<th>Definition</th>
<th>Digits</th>
<th>Position EAN-13</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>0...9</td>
<td>Digits</td>
<td>12</td>
<td>1 - 12</td>
<td>for label printout</td>
</tr>
<tr>
<td>A</td>
<td>Article</td>
<td>12</td>
<td>1 - 12</td>
<td>for receipt printout</td>
</tr>
<tr>
<td></td>
<td>Department</td>
<td>4</td>
<td>1 - 6</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Amount</td>
<td>8</td>
<td>8 - 12</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Check sum</td>
<td>1</td>
<td>7+ 8, 13</td>
<td>reserved for last position</td>
</tr>
<tr>
<td></td>
<td>Date</td>
<td>6</td>
<td>1 - 12</td>
<td>not supported so far</td>
</tr>
<tr>
<td></td>
<td>Calendar day</td>
<td>3</td>
<td>1 - 12</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Receipt number</td>
<td>5</td>
<td>1 - 6</td>
<td></td>
</tr>
<tr>
<td></td>
<td>PLU</td>
<td>6</td>
<td>1 - 6</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Quantity</td>
<td>5</td>
<td>8 - 12</td>
<td>Non-weighed PLU</td>
</tr>
<tr>
<td></td>
<td>Weight cell</td>
<td>5</td>
<td>8 - 12</td>
<td>Weighed PLU</td>
</tr>
<tr>
<td></td>
<td>Weight with 3 decimal digits</td>
<td>5</td>
<td>8 - 12</td>
<td>Weighed PLU</td>
</tr>
<tr>
<td></td>
<td>Weight with 2 decimal digits</td>
<td>5</td>
<td>8 - 12</td>
<td>Weighed PLU</td>
</tr>
<tr>
<td></td>
<td>Weight with 1 decimal digit</td>
<td>5</td>
<td>8 - 12</td>
<td>Weighed PLU</td>
</tr>
<tr>
<td>W</td>
<td>Article group</td>
<td>4</td>
<td>1 - 6</td>
<td></td>
</tr>
<tr>
<td>U</td>
<td>Department ID</td>
<td>12</td>
<td>1 - 12</td>
<td></td>
</tr>
</tbody>
</table>

Remarks:

Each identification is only permissible as a coherent block. This block may only exist once.

Exception: Digits may be placed everywhere, as well as several blocks.

EAN-13: Check sum must be at position 13, additionally also possible at position 7 or 8.

EAN-8: Check sum must be at position 8 (and only there)

PLU is our internal PLU Number, article is SAN (Standard Article Number, partially worldwide unique)

Amount and weight are always printed without a comma, the amount with decimal digits, and the weight in grams.

Q is printed in the same format as delivered by the cell. R,S,T are re-formatted to fix decimal digits.

Identification T may have different meanings.

- Press the Star key

To confirm entries. You can then enter the number of the next bar code you want to create.
Delete bar code - Quick start with 49:

In this window you can delete a bar code.

On the "Delete" tab:

Bar code Nbr.: Enter the bar code number.

- Press the Star key To confirm.

- Press the Star key To confirm the deletion.
Quick start with 4 + 11:

In this window you can create various keyboard layouts for individual departments. You can create, modify and delete keyboard layouts here.

- Scroll down
- Press the Star key

Select Standard.

To confirm

Enter keyboard number

Enter the number of the keyboard layout.

Enter keyboard type

Enter the keyboard type.

Press the Star key

To confirm your entries.
Data maintenance Operator (4 + 2)
create/modify, delete

Quick start with 4 + 2;
In this window, you can create a maximum of 18 operators, as well as modify and delete them.

• Enter the operator number
• Press the Star key

Operator name: Enter the operator name
• Press the Star key

To confirm your entry. You can now enter the number of the next operator.
**Operator- Quick start with 4 + 2:**
In this window you can delete an operator.

On the "Delete" tab:

**Operator Nbr.:** Enter the operator number.

- Press the Star key To confirm.

**Question**

<table>
<thead>
<tr>
<th>Delete operator?</th>
</tr>
</thead>
<tbody>
<tr>
<td>[Prompt][*]</td>
</tr>
</tbody>
</table>

- Press the Star key To confirm the deletion.
Non Sales Mode (Reports)

Intermediate Turnovers (X Reports) (5)

Quick start with 5;
You can view intermediate sales (X reports) in this window.

Quick start with 511 "Sale - Intermediate turnovers"
Quick start with 521 "PP1 - Intermediate turnovers"
Quick start with 531 "Inventory - Intermediate turnovers"

The intermediate sales of the Selling mode are described on the following pages.

- Scroll down
- Press the Star key
- Enter number
- Press the Star key
- Enter turnover layer (sales level)
- To confirm.
- Select Intermediate turnovers
- To confirm.
Intermediate Turnovers - quick start with 51

In this window you can view the various intermediate turnover reports (i.e. X reports). The reports are not deleted.

On the "Vx/Scale report" tab:

- Press the Star key

The report is printed.

On the "Department Report" tab:

all departments: Report for all departments.

Dept. Nbr. Begin: Enter the department number from which reporting should start.
Dept. Nbr. End: Enter the department number at which reporting should end.

To report for one department only, enter the same department number in both fields

- Press the Star key

To confirm your entries.
The report is printed.
On the "Article Report" tab:

**all Departments:** Article report for all departments.

**Dept. Nbr.:** Article report for a particular department.

**all articles:** Article report of all articles.

**PLU Nbr. Begin:** Report starts at PLU-Number.

**PLU Nbr. End:** Report ends at PLU-Number.

To report on one article, enter the same PLU-Number in both fields.

On the "Article group report" tab:

**all Departments:** Article group report for all departments.

**Dept. Nbr.:** Article group report for a particular department.

**all article groups:** Article group report of all article groups.

**AtGp. Nbr. Begin:** Report starts at article group number.

**AtGp. Nbr. End:** Report ends at article group number.

To report on one article group, enter the same article group number in both fields.
On the "Main article group report" tab:

**all departments:** Main article group report for all departments.

**Dept. Nbr.:** Main article group report for a particular department.

**all main article groups:** Main article group report for all article groups.

**MAtGp. Nbr. Begin:** Report starts at main article group number.

**MAtGp. Nbr. End:** Report ends at main article group number.

To report on one main article group, enter the same main article group number in both fields.

- Press the Star key To confirm your entries.
- The report is printed.

On the "Main department report" tab:

**all main departments:** Report for all departments.

**MDept. Nbr. Begin:** Report starts at main department number.

**MDept. Nbr. End:** Report ends at main department number.

To report on one main department, enter the same main department number in both fields.

- Press the Star key To confirm your entries.
- The report is printed.
On the "Special offer report" tab:

**all special offers:** Report for all special offers.

**Spec. off. Nbr. Begin:** Report starts at special offer number.

**Spec. off. Nbr. End:** Report ends at special offer number.

To report on one special offer, enter its number in both fields

- Press the Star key
- Confirm your entries.
- The report is printed.

On the "Time related" tab:

**Precise to the hour:** Turnovers are printed precisely to the hour or per weekday.

**all departments:** Report for all departments.

- Press the Star key
- Confirm your entries.
- The report is printed.
Turnovers (Z Reports) (5)

printing

Quick start with 5:
In this window you can view sales (Z reports)

Quick start with 512 "Sale - Turnovers"
Quick start with 522 "PP1 - Turnovers"
Quick start with 532 "Inventory - Turnovers"

The sales for Selling mode are described on the following pages.

- Scroll down
- Press the Star key
  - To confirm.

Enter turnover layer (sales level).
  - Confirm.
Turnovers- quick start with 5

In this window you can view various sales reports (Z reports).

Turnover reports:

"Vx/Scale report"; "Department report"; "Article report"; "Article group report"; "Main article group report"; "Main department report"; "Special offer report"; "Time related";

On the "Vx/Scale Report" tab:

- Code key
- Star key
- Mode key

Select report.
Report is printed.

With [*] the report will be created or printed.

Do you want to delete the sales and repackaging turnovers from the turnover layer? [Mode][*]

Delete turnover layer (sales level)

Do you want to delete the TAF? [Mode][*]

Delete TAF
Modules requiring activation

* The activation is carried out by METTLER TOLEDO.

1. Receipt forwarding

Balanced customer receipts are made available for the cash register and for customer specific sales evaluations.

2. Proof of origin

For the labelling of beef, mincemeat, fish, etc. to facilitate the traceability of origin.

3. Cash register functions

Cash register transactions carried out directly on the scale (scale + cash drawer + option cash register function)

4. EC-Cash

This application enables payment to take place via a card reader terminal. Payment can take place via credit- / EC- / debit card. The available methods of payment are defined by the card reader terminal deployed, the chosen distributor as well as the contracts finalised with the dealer.
Revision of beef labelling regulations
From September 1st, 2000, compulsory beef labelling came into force for all countries of the European Union. According to the regulation (EG) Nbr. 1760/2000, which replaces regulation (EG) Nbr. 820/97 information regarding the location of birth, fattening and slaughtering of an animal or group of animals from which the meat was derived must be shown on the label in addition to the reference number of the beef, which is used to aid its traceability. Furthermore, the place of cutting of the meat as well as the approval number of the slaughtering and cutting plant or plants must be indicated. This information is described as “compulsory information.”.

Compulsory information for beef labelling (beef from the EU)

Reference number/code:
This number guarantees the traceability of meat. This number may be the identification number of the animal from which the meat was derived or the identification number of a group of animals (lot). Under no circumstances can the size of the lot exceed the daily production of a plant and the lot has to be slaughterhouse clean which means only animals from one slaughterhouse may be grouped in a lot.

Born in:
Identification of EU member state or third country. The use of country codes is not permitted!

Fattened in:
Identification of EU member state or third country. The use of country codes is not permitted!

Slaughtered in:
Identification of EU member state or third country. The use of country codes is not permitted!

European slaughterhouse number (ES-Nr.):
In case the slaughterhouse has no European approval number, the national registration number has to be mentioned. If this number is not available then the name and address of the slaughtering plant must be mentioned. The lots have to be slaughterhouse clean, which means only the number or address of one slaughtering plant may be mentioned.

Cut in:
Identification of EU member state or third country in which the animal has been cut. The use of country codes is not permitted!

European cutting plant number (EZ-Nr.):
If the cutting plant has no European approval number, the national registration number must be mentioned. If this number is not available, then the name and address of the cutting plant must be mentioned. Contrary to the slaughtering level, the indication of multiple numbers is possible as long as the beef is traceable to the delivery of a single slaughterhouse.
Legend date format

The date and respective time format to be printed are mentioned as a character chain.

<table>
<thead>
<tr>
<th>Character</th>
<th>Description</th>
<th>Printout</th>
</tr>
</thead>
<tbody>
<tr>
<td>y</td>
<td>Year</td>
<td>Number</td>
</tr>
<tr>
<td>M</td>
<td>Month of the year</td>
<td>Number (1-12)</td>
</tr>
<tr>
<td>d</td>
<td>Day of the month</td>
<td>Number (1-31)</td>
</tr>
<tr>
<td>h</td>
<td>Hour in AM/PM</td>
<td>Number (0-11)</td>
</tr>
<tr>
<td>H</td>
<td>Hour of the day</td>
<td>Number (0-23)</td>
</tr>
<tr>
<td>m</td>
<td>Minute of the hour</td>
<td>Number (0-59)</td>
</tr>
<tr>
<td>s</td>
<td>Second of the minute</td>
<td>Number (0-59)</td>
</tr>
<tr>
<td>E</td>
<td>Day of the week</td>
<td>Number (1-7)</td>
</tr>
<tr>
<td>D</td>
<td>Day of the year</td>
<td>Number (1-365)</td>
</tr>
<tr>
<td>a</td>
<td>AM/PM</td>
<td>Text (am or pm)</td>
</tr>
<tr>
<td>'</td>
<td>Text limiter</td>
<td>Quotation marks</td>
</tr>
<tr>
<td>&quot;</td>
<td>Inverted comma</td>
<td>Apostrophe</td>
</tr>
</tbody>
</table>

Examples:

<table>
<thead>
<tr>
<th>Character</th>
<th>Printout</th>
</tr>
</thead>
<tbody>
<tr>
<td>yyyy.MM.dd 'at' HH:mm:ss</td>
<td>1996.07.10 at 15:08:56</td>
</tr>
<tr>
<td>yy.M.d</td>
<td>96.1.12</td>
</tr>
<tr>
<td>h:mm a</td>
<td>10:08 PM</td>
</tr>
<tr>
<td>HH 'o''clock'</td>
<td>15 o'clock</td>
</tr>
</tbody>
</table>

† When entering date formats, only predefined characters may be used. To separate single characters, a . (dot) is used.
Fonts 2” Printer
Fonts 3" Printer Part 2
Code numbers

Fixed Code Numbers

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Mode</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>&lt;code 1&gt; Data maintenance</td>
<td>NonSalesMode</td>
</tr>
<tr>
<td>8</td>
<td>&lt;code 8&gt; Price change</td>
<td>Data maintenance</td>
</tr>
<tr>
<td>22</td>
<td>&lt;code 22&gt; Intermediate turnover</td>
<td>Reports</td>
</tr>
<tr>
<td>333</td>
<td>&lt;code 333&gt; Turnover</td>
<td>Reports</td>
</tr>
<tr>
<td>4444</td>
<td>&lt;code 4444&gt; Configuration</td>
<td>Reports</td>
</tr>
</tbody>
</table>

Start:
- Press the Mode key

Logon:
Enter the appropriate code number at logon.

Press the Star key

To confirm.
Code number 1 (Data maintenance)

Code number 8 (Price change)
Code number 22 X-Reports (Intermediate turnovers)

Code number 333 Z-Reports (Turnovers)

Code number 4444 (Configuration)
Menu tree

**SW 1.13**

- Data maintenance 1
- Price change 8
- Intermediate turnovers 22
- Turnovers 333
- Configuration 4444

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- 22 Self-Service
- 23 PP1
- 24 Inventory mode 241 Inventory

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- 41 Article
  - 411 Article data
  - 412 Special offers
  - 414 Ingredients

- Login = 8
  - 42 Price change

- 43 Article groups
  - 431 Main article group
  - 432 Article group

- 44 Departments
  - 441 Main departments
  - 442 Department

- 45 Text
  - 452 Advertising text
  - 453 Date texts
  - 454 Company name
  - 457 Branch text
  - 458 Header
  - 459 Footer
  - 45+1 Product tips
  - 45+2 Operator text
47 Tare
48 VAT
49 Bar code
4+1 Keyboard templates
4+11 Standard
4+12 Keyboard Self-Service
4+13 Keyboard Touch Self-Service
4+2 Operator
4+3 Proof of origin
4+31 PO masks
4+32 PO lots
4+33 PO article assignment

### 5 Reports

<table>
<thead>
<tr>
<th>51 Sale</th>
<th>511 Intermediate turnovers</th>
<th>Login = 22</th>
</tr>
</thead>
<tbody>
<tr>
<td>512 Turnovers</td>
<td></td>
<td>Login = 333</td>
</tr>
<tr>
<td>52 PP1</td>
<td>521 Intermediate turnovers</td>
<td></td>
</tr>
<tr>
<td>522 Turnovers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>53 Inventory</td>
<td>531 Intermediate turnovers</td>
<td></td>
</tr>
<tr>
<td></td>
<td>532 Turnovers</td>
<td></td>
</tr>
</tbody>
</table>
89 Reports

8+1 Database 8+11 Clean directories

8+13 Configuration data 8+131 Distribute

9 Service mode

91 Initialisation

911 Network Reset
912 Primary configuration
913 Default configuration
914 Date/Time
915 Language

92 Scale network functions

921 Scale network configuration
922 Scale network status
923 Delete device from scale network

924 Delete non active devices

925 Receipt forwarding

93 Hardware

931 Printer
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